



The Association of
Accountants and
Financial Professionals
in Business

IMA Accounting & Finance Conference Program Committee

Committee Purpose

The role of this committee is to provide input on the education program content associated with IMA's Accounting & Finance Conference. This committee will work directly with the IMA Conference Team staff who is responsible for designing, implementing, and running the Accounting & Finance Conference.

Committee Responsibilities

- Review overall conference and session ratings and all feedback from prior year
- Review session ratings process and make changes to online evaluation process, as necessary
- Work closely with the Staff Liaison to identify, solicit, review, and rate speaker submissions for pre-conference, concurrent, and general/keynote sessions
- Select speakers for preconference workshops and concurrent sessions; provide ideas for general/keynote sessions
- Help identify volunteers to moderate sessions and facilitate networking lunch
- Document the process for the next program team

Committee Member Requirements

- Member in good standing
- Familiar with the management accounting body of knowledge
- Strategic thinker
- Broad global business background
- Prior experience with program conference planning in any organization desired
- Excellent communication and teaming skills
- Attended a recent IMA Annual Conference

The Nominating Committee will select the most suitable individuals for the open positions. Consideration will be given to the nominee's abilities, professional qualifications, and diverse backgrounds, including gender.

Terms of Service, Time, and Travel Commitment

Members serving on the committee must be able to commit to a one-year term and complete required work within timeline deadlines. The time commitment is approximately 80 hours per year. The committee meets via teleconference monthly (August through November) for one-hour check-in calls and attends one face-to-face meeting in early October. Members are expected to attend the Annual Conference. Members must have time to review speaker submissions in early fall and have the ability to fund travel expenses.

- Committee members will be reimbursed for travel per Board Policy A-152.
- Committee members may serve a maximum of six consecutive one-year terms as per Board Policy D-115.

For more information, please contact

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